

Cisc 110: Lab 0

Activate your CASLab Account

If using CASLab machines for the first time, you have to activate your account from the CASLab website:

1. Go to <http://www.caslab.queensu.ca/account/>
Click on “Launch the CASLab Account Management Tool”.
2. Enter your Queen’s NetID (all lower-case).
This will bring you to another page that will ask you to set your Caslab password (which is truncated to 10 chars).

After completing these steps, you will need to wait for about 10 minutes until you have full access to the CASLab machines in the labs.

Set Up Your Personal Folder

1. Login to your Caslab account:
 - a. Press Ctrl + Alt + Delete.
 - b. A logon Information dialog box should pop up. Your “user name” is identical to your NETID (e.g 1ab2). Your initial password is the same as your original NETID password. If the “Domain” field is showing anything other than CASLAB, change it to CASLAB by clicking on the “down-arrow” button and selecting it from the drop down list that appears. The first time you log on to your CASLAB account, you might be required to change your password.
2. Set up a personal directory:
 - a. If you click on My Computer, you will see several drives, including: A, Y and Z.
 - b. The Z drive is allocated for your personal use. Unlike the Y drive, you have permission to change and add to its content. So, when you want to save your work, save it to the Z drive. Also create all your folders in this directory. Note: It would be a good idea to create a cisc110 folder (File>New>Folder), where you can save all your work done in this course.
3. Load lesson files from the CD that comes with the textbook:
 - a. Create a new folder (File>New>Folder) in the Z directory and name it FlashCS5_CIB
Note: You can name it anything you want, but this name will be used in the following steps.
 - b. Go to My Computer and double click on the Flash CS5_CIB DVD Drive.
 - c. Copy the lessons folder into the folder you just created. You can just drag the lessons folder into the FlashCS5_CIB folder. The lessons folder has individual folders in it, one for each lesson. When completing a lesson, you can go to its corresponding folder and find all the assets,

sample movies and other project files you need to complete a lesson.

Go through Lesson 1 in the Flash Text and Upload Your File

1. Complete Lesson 1 in the Flash Text
2. Upload your resulting file onto the Web using FileZilla. Follow the instructions in “Uploading with FileZilla” on the CISC 110 web page under Lab 0. After doing so, you or your friends and family can look at your work using any web browser.